



REQUEST FOR QUOTATION

For the Provision of

**Environmental Assessment and Environmental Onsite Monitoring
Services
Cheam Lake Wetlands Regional Park Floating Boardwalk
Replacement**

RFQ Title	Cheam Lake Wetlands Environmental Assessment and Monitoring
RFQ Number	26015
Date Issued	May 14, 2026
Closing Date	Friday, June 5, 2026, 3:00 pm PST



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1.0 INTRODUCTION

The Fraser Valley Regional District ("FVRD") is requesting quotations from qualified environmental consultants with demonstrated experience in aquatic and wetland projects, species at risk assessments, and environmental monitoring to provide environmental assessment, mitigation recommendations, and onsite environmental monitoring services (the "Services") for the proposed replacement of the floating boardwalk at Cheam Lake Wetlands Regional Park located at [53480 Elgey Rd, Rosedale, BC V0X 1X1](#). The boardwalk is located at [49.196069, -121.752717](#).

The FVRD is proposing to replace two existing floating boardwalk segments at Cheam Lake Wetlands Regional Park. The works involve replacement of Segments 2 and 3 of the existing floating walkway (see Schedules B and C), totalling approximately 66 metres in length, in the same location and general footprint as the current structure. The replacement floating sections will connect to the existing land-based ramp infrastructure at either end.

Instream works will be limited to removal of the existing floating boardwalk and installation of the replacement floating sections. Construction access will use the existing trail from the parking lot, and staging, storage, and deliveries will be confined to disturbed upland areas within the park.

3.0 SCOPE OF WORK

The successful Proponent will be required to undertake a site visit and prepare an environmental assessment report suitable for submission to the Province in support of the review of the *Water Sustainability Act* application for the proposed floating boardwalk replacement. The site visit is intended to support completion of the environmental assessment report and is not required prior to submission of a quotation.

The report must clearly and directly address the Province's requirements. At a minimum, the report must include:

- a description of the proposed works;
- a description of the habitat values present within and adjacent to the project area;
- a site-specific assessment of habitat suitability, including key habitat features, and likelihood of occurrence of any life stage of:

- Pacific Water Shrew
- Coastal Giant Salamander
- Oregon Forestsnail
- Western Painted Turtle
- Any other identified Species at Risk or fish species
- identification and mapping, where appropriate, of key habitat features, ecological sensitivities, wildlife use areas, and potential project interactions associated with the proposed works;
- a site-specific mitigation strategy, signed off by a Registered Professional Biologist (RPBio), including;
 - site-specific measures to avoid and/or minimize impacts to Species at Risk, their habitat, aquatic ecosystems, wildlife use areas, and other ecological sensitivities associated with the project area; and
 - mitigation measures related to construction access, staging, material storage, boardwalk removal and installation, debris containment, wildlife encounter procedures, environmental monitoring, and any additional mitigation considered necessary for the site and scope of work;
- a clear and well-supported rationale regarding construction timing, including:
 - whether instream work in October 2026 is suitable;
 - the rationale for that timing in relation to species at risk, wildlife use, aquatic habitat, aquatic species, and wetland conditions;
 - any risks, constraints, assumptions, or mitigation measures associated with undertaking the work during that period; and
 - recommendations on the preferred construction timing window in 2027 if construction in 2026 is not possible, including the best time to undertake construction and any periods that should be avoided identifying any risks, constraints, assumptions, or mitigation measures.

The report must provide sufficient detail to support Provincial review of the proposed works and clearly address all information requests associated with Species at Risk, habitat suitability, mitigation measures, and construction timing considerations.

If requested by FVRD, the successful proponent will also provide onsite environmental monitoring during construction for up to five site visits/days. Monitoring is expected to include attendance during key stages of removal and installation.

4.0 QUALIFICATIONS

Proponents should demonstrate:

- experience completing environmental assessments for projects in wetlands, lakes, riparian areas, or similar sensitive environments in British Columbia;
- experience assessing and mitigating impacts to species at risk and their habitat;
- experience preparing technical reports to support provincial regulatory review;
- experience providing environmental monitoring during construction of works in or near water; and

- availability of qualified staff, including an RPBio or other appropriate qualified professional with relevant experience.

5.0 SUBMISSION

One (1) completed copy of the **Schedule A** (Quotation) marked with the RFQ Title and RFQ Number should be delivered by hand, regular mail or courier, or email before Friday, June 5, 2026, at 3:00 pm PST to:

Fraser Valley Regional District

Attn: **Sara Vorlicek**

1 - 45950 Cheam Avenue, Chilliwack, British Columbia, V2P 1N6

Email: outdoorrecreation@fvrd.ca

An electronic file version is preferred (such as a PDF or Word document), sent by email. Hard copies will also be accepted in person, regular mail, or courier.

Quotations received after the time specified above may not be considered.

The FVRD reserves the right to cancel this RFQ for any reason whatsoever without any liability to any party for any claims of any kind whatsoever.

All Quotations will remain confidential, subject to the statutory requirements for disclosure under the *Freedom of Information and Protection of Privacy Act*.

It is the responsibility of the Proponent to ensure that their submission has been received by the FVRD prior to the closing time and date.

6.0 INQUIRIES AND ADDENDA

All inquiries regarding this RFQ should be directed to:

Christina Vugteveen

Manager of Parks

Telephone: 604-702-5077

Email: cvugteveen@fvrd.ca

Any inquiries that are received by the FVRD and that affect this RFQ will be issued as addenda to all contractors that received the original RFQ. By delivery of a Quotation, the Contractor is deemed to have received, accepted and understood the entire RFQ including any addenda.

Any information regarding this RFQ obtained by a party from any source other than from the FVRD by way of addenda is not authorized and should not be relied upon.

Please note that the final day for questions will be May 29, 2026, at 4:30 pm PST. Should an addenda be required, it will be issued end of day June 2, 2026.

7.0 NO CONTRACT

This RFQ is simply an invitation for quotations for the convenience of all parties and should not be construed as an intention by the FVRD to enter into contractual relations with any party submitting a quotation. The FVRD will provide written notice of acceptance of a quotation in the event that the FVRD seeks to acquire the Services and formalize a contract for that purpose. The FVRD may negotiate changes to any terms of a quotation for the purposes of finalizing a contract.

Should a contract be finalized:

- » This RFQ quote may be used to form a contract.
- » The contractor is responsible for a minimum of **\$2,000,000** commercial liability insurance naming the Fraser Valley Regional District as additional insured.

If the contractor or any sub-contractors are required by law to be registered with the Worker's Compensation Board (WCB), then the contractor will submit either a WCB clearance letter indicating that the contractor's WCB account is in good standing or a WCB registration number prior to commencement of the Services or at such other times as the Regional District may request.

8.0 LIMITATION OF LIABILITY

By submitting a Quotation, each contractor irrevocably agrees that the FVRD shall not be liable to any contractor Proponent or any person whatsoever, for any claims of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs and expenses associated with the Contractor's preparation and submission of their Quotation, their participation in this RFQ, for loss of revenue, opportunity or anticipated profit, arising in connection with its Quotation, this RFQ, any subsequent processes or opportunity, any contract, or any matter whatsoever.

9.0 CONFLICT OF INTEREST

Contractors shall disclose any potential conflict of interest and existing business relationship they may have with the FVRD, its elected or appointed officials or employees.

10.0 NO LOBBYING

Contractors and their agents are not permitted to contact any member of the FVRD Board of Directors or staff with respect to this RFQ, except as expressly provided for herein.

Contractors will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the FVRD. The FVRD reserves the right to disqualify any contractor from participation in this RFQ that acts in contravention of this requirement.

11.0 EVALUATION

The evaluation of the RFQ will be conducted by a committee formed by the FVRD and may include, at the FVRD's sole discretion, employees, consultants and contractors. Quotations will be evaluated on the basis of the overall best value to the FVRD using the following criteria:

Criteria	Decision Factors	
Mandatory Evaluation Criteria	Received by Closing Date and Time	Pass/Fail
Mandatory Evaluation Criteria	Completed Schedule A (Quotation)	Pass/Fail
Evaluation Selection Criteria	Price	/100



SCHEDULE A

Quotation RFQ #26015

Business Name: _____

Name and title of Representative: _____

Address: _____

Telephone: _____ Email: _____

Form of Business Organization

- Sole Proprietorship
- Partnership Date of Establishment _____
- Corporation Date of Incorporation _____ Business No. _____

I/We hereby offer to provide to the Fraser Valley Regional District the [Goods/Services] for the prices plus applicable taxes:

[insert table for Contractor to input pricing or adjust the following table to suit]

Item #	Item Name	Estimated Quantity	Unit of Measure	Unit Price	Total Amount
1.	Environmental Assessment Report and Mitigation Strategy for Floating Boardwalk Replacement	1	Lump sum		
2.	Onsite Environmental Monitoring During Project/Construction	5	Site visit/day		
CURRENCY: Canadian (CAD)				Subtotal:	\$
				GST (5%)	\$
				PST (7%)	\$
				TOTAL:	\$

If this Quotation is for the provision Goods, the price quote shall be inclusive of packing, crating, and freight, F.O.B. 45950 Cheam Avenue, Chilliwack, British Columbia.

If this offer is accepted by the FVRD, then such offer and acceptance will create a contract as described in the RFQ, this Quotation and other terms, if any, that are agreed to in writing by the parties.

I/We the undersigned authorized representatives of the Contractor, having received and carefully reviewed the RFQ, including without limitation the Specifications and General Terms and Conditions, submit this Quotation in response to the RFQ.

This Quotation is offered by the Contractor this ___ day of _____, 2026.

CONTRACTOR

I/We have authority to bind the Contractor

Legal Name of Contractor

Signature of Authorized Signatory

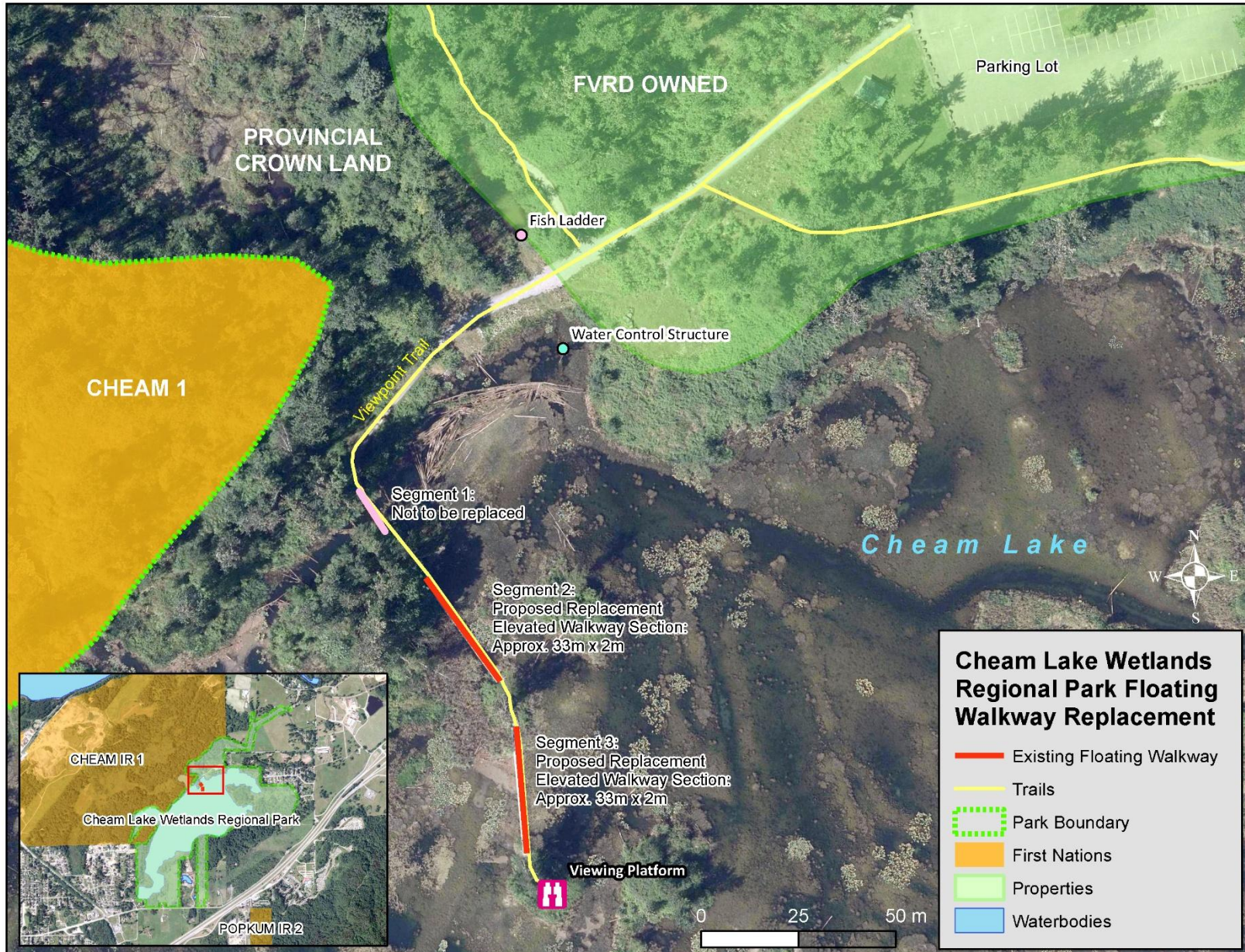
Name & Title/Position:

Signature of Authorized Signatory

Name & Title/Position:

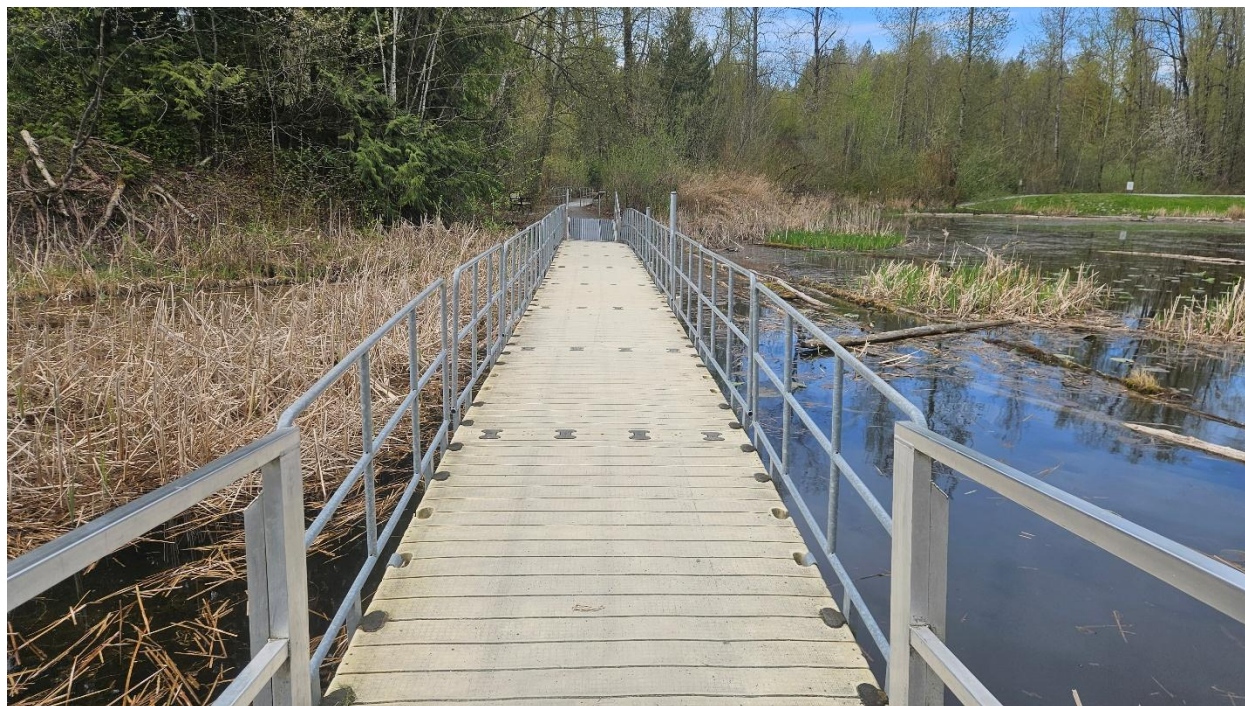
SCHEDULE B

Map of Location RFQ #26015

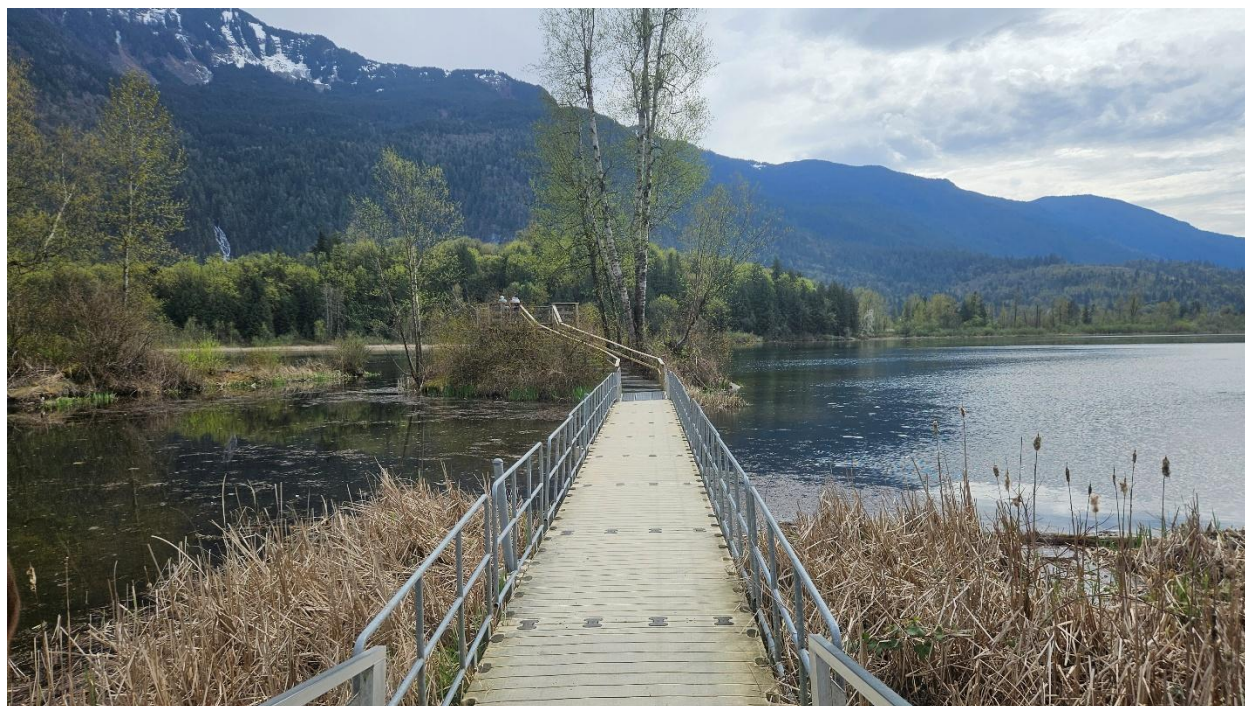


SCHEDULE C

Photos of Location RFQ #26015



Segment 2: Looking Northwest



Segment 3: Looking South



Segment 2 (background) and 3 (foreground): Looking North from viewing platform